

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
February 12, 2020 at 6:00 p.m.
MINUTES
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Executive Session re: Personnel

WORKSHOP – 6:00 p.m.

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to open executive session regarding possible litigation and personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

The following topics were discussed:

- Letters of Interest – Recreation, ZHB and BHB (*tabled*)
- Emergency Management Administration & Organization 2020 (*motions added*)
- Planning Commission Memo re Amending Ordinance 110 (*motion added*)
- Long Meadow Chapel – 6k for Water proposal (*motion added*)
- Historical Society event – *needs request for usage*

Motion to adjourn the workshop was made by Mr. Koehler at 6:54 p.m. with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:01 p.m.

Pledge of Allegiance

Roll Call: Rick Koehler, John Henderson, Jane Neufeld, Thomas Farley, Township Solicitor and Robin Jones.

Public Comment on Agenda – none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated January 22, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

2. **Motion to pay General Fund bills in the amount of \$130,444.20** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$1,303.19** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

EMERGENCY SERVICES:

4. **Motion** to accept the Delaware Township Volunteer Fire Company – End of Year Report 2019 presented by G. Beodeker was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

5. **Motion** to advertise for a public hearing on the amendments to Ordinance 110 and 901 on Wednesday, March 11, 2020 at 7:15pm was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. **Motion** to approve Summit Financial Corporation Governmental Volume Submitter Defined Benefit Plan – Adoption Agreement #07-001 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

NEW BUSINESS:

7. **Motion** to approve the following lot improvement based on the Planning Commission's recommendation from their meeting dated January 22, 2020:

a. Conklin – Birchwood Lakes 6-40-14A

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

8. **Motion** to approve the following lot improvement based on the Planning Commission's recommendation from their meeting dated February 4, 2020:

a. Montoni – Wild Acres 11-1107-4A

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

9. **Motion** to approve Vincent Flatt and Chris Kimble to attend LTAP training – Asphalt Roads Common Maintenance Problems on April 9, 2020 from 8am to 3pm in Allentown was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to approve Vincent Flatt and Chris Kimble to attend LTAP training – Traffic Calming on April 21, 2020 from 8am to 3pm in Allentown was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Motion** to approve Vincent Flatt and Chris Kimble to attend LTAP training – Speed Limits and Speed Management on September 15, 2020 from 8am to 12pm in Allentown was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
12. **Motion** to approve change order no. 3 for the municipal building roof replacement project was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
13. **Motion** to approve payment no. 2 for the municipal building roof replacement project in the amount of \$48,698.85 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
14. **Motion** to approve the purchase of pick-up truck box for the 2008 GMC Sierra from Collis Truck Parts in the amount of \$1,000 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
15. **Motion** to approve F&L Doors, Inc. proposal in the amount of \$3,106.00 for the replacement of one bay door and service on 5 bay doors throughout the Township was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
16. **Motion** to renew Pennsylvania Notary Commission for Krista Predmore in the amount of \$ 354.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
17. **Motion** to approve municipal hall use request by R. Ray-Johnson on March 14, 2020 from 1pm to 5pm for a birthday party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
18. **Motion** to approve municipal hall use request by the Dingmans Ferry-Delaware Township Historical Society the third Thursday of each month from 6pm to 10pm beginning March 19, 2020 and continuing through November 19, 2020 for monthly free presentations open to the public was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 19. Motion** to approve municipal hall use request by Warrior Extreme Cheer on March 22, 2020 from 8am to 8pm for the end of year party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 20. Motion** to approve municipal hall use request by the Dingmans Ferry Lion's Club on March 27, 2020 from 5:30pm to 7:30pm for a fish dinner fundraiser with set up the day before from 5:30pm to 7:30pm was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 21. Motion** to approve municipal hall use request by Milford Valley Quilters Guild on April 4, 2020 from 9am to 3pm for a lady's luncheon was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 22. Motion** to approve municipal hall use request by Milford Valley Quilters Guild on June 25, 2020 from 8am to 4pm for a workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 23. Motion** to approve municipal hall use request by Milford Valley Quilters Guild on July 23, 2020 from 8am to 4pm for a workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 24. Motion** to approve municipal hall use request by Milford Valley Quilters Guild on August 27, 2020 from 8am to 4pm for a workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 25. Motion** to approve municipal hall use request by K. Oehlmann on September 20, 2020 from 8am to 11pm for the Gunn-Hotalen family reunion was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 26. Motion** to approve Akenac Park use request by North PPODS and Friends on September 27, 2020 from 8am to 4pm for the annual Pocono Buddy Walk for Down Syndrome Awareness and Family Fun Day was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 27. Motion** to approve municipal hall use request by the Dingmans Ferry-Delaware Township Historical Society on December 3, 2020 from 10am to 12pm for an executive board meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 28. ADDED Motion** to approve employee, Jeff Ireland, to respond to Dingman Township Fire and Ambulance calls in his personal vehicle during working hours at the discretion of the Road Master was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 29. ADDED Motion** to advertise for a Deputy Emergency Management Coordinator was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 30. ADDED Motion** to adopt Resolution 2020-05 implementing the national incident management system was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 31. ADDED Motion** to approve Long Meadow Chapel's 6k for Water on May 16, 2020 with closure of Long Meadow Road for a period of 3 hours conditioned upon the Township being named as an additional insured was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

Smart Recovery Group – Wednesday's 6:30-7:30pm at the Delaware Township Emergency Management building, 116 Wilson Hill Road, Dingmans Ferry, PA.

Re-Entry/Opioid Task Force Update by Jane Neufeld.

The Pike County Elections Office is urging residents to apply online for the new mail-in ballot option available to them. Go to www.votesPA.com. If you provide an email address when applying online you can track your ballot. Paper applications are available to print out and mail to your county elections office as well.

PUBLIC COMMENT

Public comments consisted of but was not limited to the following: Mr. Witkowski clarifying the details of the change order request and inquiring about planning for the upcoming primary election.

Motion to adjourn the meeting was made at 7:29 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore
Administrator